North Tyneside Council
Admission Appeals Timetable 2020/21

In accordance with the School Admission Appeals Code, the Council as the admission authority for community schools must set a timetable for organising and hearing education appeals.

Trust schools, Voluntary Aided schools and Academies will set their own appeals timetable which should be available on the individual school's website from the 28 February 2020.

The following timetable will apply to appeals for admission to community schools in the academic year 2020/21.

	Middle and High Schools	**First and Primary Schools**
National Offer Day – This is the day that letters or emails are sent out informing parents of the school at which they have been offered a place.	Monday 2 March 2020	Thursday 16 April 2020
Deadline for the receipt of appeals.	Monday 30 March 2020	Monday 1 June 2020
Deadline for appeals to be heard.	Wednesday 17 June 2020	Friday 17 July 2020
Appeals will be heard between:	Monday 4 May 2020 and Wednesday 17 June 2020	Monday 15 June 2020 and Friday 17 July 2020

Notes

- Appeals in respect of late applications, i.e. those received by the admission authority after the deadline for receipt of applications in the normal round of admissions, will generally be heard within 30 school days of the appeal being received by the Clerk to the Admission Appeals Panel (the Clerk).

- Appeals in respect of in-year applications, i.e. those for admission to a year group which is not the normal year of entry, for example Year 1 or Year 8, or appeals submitted after the start of the school year, will be heard within 30 school days of receipt by the Clerk.

- Appeals received by the Clerk will be acknowledged in writing within 5 working days. If you have not received an acknowledgement within 7 days of submitting your appeal form please contact the Clerk, using the details below.

- Appellants (the person(s) lodging an appeal) will be advised in writing of the date, time and venue of the appeals panel which has been appointed to hear their appeal at least 10 school days before the hearing.

- Appellants and the admission authority must provide the Clerk with any documents they wish to submit to the panel no later than 6 working days before the date of the appeals panel hearing.

- At least 5 working days before the hearing all the documentary evidence to be considered at the meeting will be sent to all parties.

- All parties will be advised, wherever possible, of the panel's decision in writing within 5 school days of the conclusion of the appeals panel hearing.

For further information please contact:

Clerk to the Admission Appeals Panel
Law and Governance
3rd Floor Left
Quadrant East
The Silverlink North
Cobalt Business Park
North Tyneside
NE27 0BY

Email: education.appeals@northtyneside.gov.uk

Tel: (0191) 643 5316 or 5313 or 5315 or 5359 or 5030