

Wallsend
School
Greggs/TT



Jubilee Primary
Breakfast Club

Policy

Governance	
Version	1
Policy Officer	Becky Hawkins
Adoptive Date	1st september 2026
Readopted Date	
Next Review date	
Statutory	

Version History Log

Version 1	Description of Change	Date/Author

1. Introduction

The Breakfast Club at Wallsend Jubilee Primary School provides a safe, welcoming, and supervised environment for pupils before the school day. It supports families, promotes healthy eating, and ensures children are ready to learn. The provision follows DfE Breakfast Club Guidance, Keeping Children Safe in Education (KCSIE), and Ofsted expectations. Breakfast club is fully funded by Greggs and Tyne Tunnel 2.

2. Aims

- Provide a safe and secure environment
- Promote healthy eating in line with School Food Standards
- Support wellbeing and readiness for learning
- Ensure safeguarding is central to practice

3. Opening Times

The club operates from 8am until the start of the school day. Sessions run for at least 30 minutes before the school day.

4. Admission and Booking

Places must be booked in advance via the school office, an online form is available on the school website. The club is inclusive and accessible in line with the Equality Act 2010.

5. Staffing and Ratios

All staff are DBS checked and trained. Staffing levels are risk-assessed, and EYFS ratios are followed where applicable.

6. Safeguarding and Child Protection

The club operates in line with KCSIE and DfE safeguarding guidance. Staff receive training, and concerns are reported to the Designated Safeguarding Lead (DSL).

Designated Safeguarding Lead (DSL): Mr David Harrison
Headteacher: Mr David Harrison

7. Health and Safety

The club follows the Health and Safety at Work Act 1974 and school policies, including risk assessments, fire safety, and infection control.

8. Food and Nutrition

Breakfast is provided in line with School Food Standards and includes healthy options such as cereals, toast, fruit, milk, and water.

9. Behaviour

Pupils are expected to follow the school behaviour policy and show respect to others. An agreement must be signed before a pupil will be admitted.

10. Inclusion and Equality

The provision follows the Equality Act 2010 and SEND Code of Practice to ensure accessibility for all pupils.

11. First Aid and Medical Needs

A qualified First Aider is present. Medical needs are supported in line with school policy.

12. Transition to School Day

Children are safely escorted to class at the start of the school day.

13. Monitoring and Ofsted

The Breakfast Club contributes to Ofsted inspection areas including safeguarding, behaviour, and personal development.

14. Policy Review

This policy will be reviewed annually in line with DfE and Ofsted guidance.

15. Contact Information
Wallsend Jubilee Primary School Office
Telephone: 01918141601
Email: office@wallsendjubileeps.org.uk